Content

Title：	Operational Directions for the Ministry of Digital Affairs and its Subordinate Agencies' Subsidies (or Donations) to Overseas Institutions and Groups Ch
Date：	2024.04.18
Legislative：	Amended and promulgated by the Ministry of Digital Affairs of the Republic of China (Taiwan) Order No. 1132000430, revising the entire 12 points, effective on April 18, 2024,.
Content：	1. The Ministry of Digital Affairs (hereinafter referred to as "the Ministry") has formulated these Directions to assist overseas educational institutions at all levels and non-governmental organizations in organizing various activities conductive to the utilization of international information technology resources in our country or the promotion of digital development and industrial innovation. 2. The applicants eligible for subsidies (or donations) under these Directions (hereinafter referred to as the "applicant") are as follows: (1) Overseas educational institutions at all levels. (2) Overseas non-governmental organizations. 3. Applicants conducting relevant activities may apply for subsidies (or donations) in accordance with these Directions if they meet any of the following circumstances: (1) To promote domestic digital industrial innovation or research development. (2) To provide technological or upgrading guidance for domestic digital industries. (3) To organize collaboration with domestic digital industries, academic institutions, and research institutions. (4) To invest in domestic digital talents development. (5) To conduct the planning of international digital communication resources in alignment with the national interest. (6) To promote other matters related to domestic digital development. 4. The amount of subsidy (or donation) shall be determined by considering the following factors: (1) The content, purpose, significance, and duration of the activity. (2) The estimated size and members of the management team. (3) The estimation of total funds and the status of income, expenditure, and utilization of funds. (4) The proportion of the applicant's cooperative funds in relation to the total funds. (5) The methods for handling penalty income or other derivative income generated from the implementation of activities under the subsidized (or donated) project. (6) Other sources of subsidy (or donation) for the same project. (7) Other matters related to the application for subsidy (or donation)

funds.

5. The applicant shall submit an application form, project proposal, declaration
statement, and relevant documents (hereinafter referred to as the “application
documents”) to the Ministry or its subordinate agencies to apply for subsidies (or
donations).
The project proposal, as mentioned in the preceding Paragraph, shall specify the
following items:
(1) Project objectives.
(2) Project contents and implementation methods.
(3) Execution timeline and progress.
(4) Expected benefits.
(5) Human resources allocation.
(6) Allocation of funds for each item (if there are other domestic or foreign subsidy
(or donation) sources, they shall be specified).
(7) Other items designated by the Ministry or its subordinate agencies.

6. The declaration statement, as mentioned in Paragraph 1 of the preceding Article, shall
specify the following items:
(1) There are no records of a serious breach of contract occurring in the implementation of any science and technology projects sponsored by the R.O.C.
government in the past three years.
(2) There is no suspension punishment from implementing any science and technology projects sponsored by the R.O.C. government currently in effect.
(3) No duplication of domestic tax incentives, rewards, or subsidies for the same
matter under other laws has been claimed for the same subsidy (or donation) project.
(4) No unpaid domestic taxes have been outstanding in the past three years.
(5) No serious violation of laws or regulations related to gender equality, sexual
harassment prevention, environmental protection, labor safety and health, food
safety and sanitation, or disabilities has occurred in the past three years.
In the event of false statements in the applicant’s declaration, the Ministry or its
subordinate agencies shall reject the application; for those whose applications have
been approved, such applications may be suspended or revoked depending on the
severity of the situation, and the funds already disbursed may be recovered.

7. In the event that the application documents do not meet the specified requirements,
the Ministry or its subordinate agencies may notify the applicant to make corrections
within a specified period. Failure to make corrections within the specified period or
incomplete corrections will result in the Ministry or its subordinate agencies not
accepting the application.

8. The Ministry or its subordinate agencies may convene review meetings for the
purpose of reviewing the application and its amendment and implementation status.
The review meeting shall be composed of more than or equal to five members,

all
assigned or appointed by the Ministry or its subordinate agencies from their personnel
and from scholars and experts, with no less than one-third being external members.
The review meeting may be convened quarterly as needed by the entities that accept the applications.
The review meeting shall be attended by a majority of the members, and resolutions
shall be adopted by a majority vote of the members present. Among the members
present, scholars and experts shall be more than or equal to two persons and shall
constitute no less than one-third of the members present.
The review meeting shall evaluate the items and scoring of the project proposal
mentioned in Paragraph 2, Article 5 as follows: Completeness of the plan (15%),
Effectiveness (30%), Feasibility (25%), Reasonableness of the budget (25%), and
Others (5%).
The procedures for adopting a resolution for subsidy (or donation) applications
shall be as follows:
(1) Applicants that receive a score of 70 or above from more than half of the
members present shall be deemed qualified.
(2) Subsequent to totaling the scores of each applicant given by the review meeting
members and converting them into rankings, the converted rankings shall be
summarized to determine each applicant’s overall ranking. The applicant that
attains the lowest overall ranking is ranked first, the one with the second lowest
is ranked second, and so on. In the event of multiple applicants with the same
overall ranking, their ranking shall be determined by drawing lots.
(3) Subsequent to the review meeting adopting a resolution for the number of
subsidy (or donation) projects and the amount of subsidy (or donation) based on
the rankings mentioned in the preceding Subparagraph, the resolution shall be
approved by the head of the agency or its authorized personnel.

9. The subsidy (or donation) amounts shall be as follows:
(1) The subsidy (or donation) amount for each application shall not exceed 50% of
the required budget for the application.
(2) In the event that the application also receives subsidies (or donations) from other
entities, the total subsidy (or donation) amount shall not exceed 50% of the
required budget for the application.
(3) The proportion of personnel expenses in the application shall be capped at 60%
of the subsidy (or donation) funds mentioned in the preceding two
Subparagraphs. In the event that such limit is exceeded, reasons shall be
provided, and the approval shall be obtained from the head of the agency or its
authorized personnel through a separate submission by the Ministry or its
subordinate agencies.

10. Applications that have been reviewed and met the requirements may be processed by
the Ministry or its subordinate agencies through the following methods:

(1) To issue an approval for the items and amounts of subsidy (or donation).
(2) If necessary, to notify the applicant to enter into a subsidy (or donation) contract with the Ministry or its subordinate agencies within the specified period of approval. Failure to enter into the contract within the specified period will result in the approval being rendered invalid, unless an extension is agreed upon by the Ministry or its subordinate agencies.

11. The appropriation and disbursement report of the subsidy (or donation) funds should be conducted in accordance with the following:
(1) The number of disbursement installments, methods, and the proportion of the subsidy (or donation) shall be specified in the approval letter or contract of the subsidized (or donated) project by this Ministry or its subordinate agencies, taking into account the circumstances and timeline of individual .
(2) Disbursement report of funds shall be conducted in accordance with the relevant regulations of the Guidelines for Handling Government Expenditure Vouchers, the Execution Guidelines for Central Government Agencies on Subsidies (or Donations) Budget for Non-Governmental Organizations and Individuals, and the approval letter or contract of the subsidized (or donated) project. When the recipients of subsidy (or donation) carry out the subsidized (or donated) project, they shall properly retain various receipts of expenditures in accordance with the relevant laws and regulations applicable in their location. The Ministry or its subordinate agencies may, when necessary, request the provision of such records for audit purposes.

12. The supervision and evaluation matters for the recipients of subsidies (or donations) by the Ministry or its subordinate agencies are as follows:
(1) In the event of failure to comply with the conditions approved or the requirements under the preceding Article, the Ministry or its subordinate agencies may reject the application for funds of a similar nature from the recipient.
(2) In the event of poor performance, improper use of subsidy (or donation) for its intended purpose, false reporting, or over-reporting, the subsidies (or donations) may be suspended or revoked depending on the severity of the situation, and the funds already disbursed may be recovered.
(3) When the recipients of subsidy (or donation) apply for payment of funds, they shall be responsible for the accuracy and authenticity of the expenditure in accordance with the principle of good faith, and shall be held accountable for any falsehoods.

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